

Committee on Academic Staff Issues
College of Agricultural and Life Sciences
February 21, 2024, 12:00pm-1:00pm
473 Horticulture Building

Attendees: Eric Booth, Tom Browne, Todd Courtenay, Shanon Hankin, Amber Haroldson, Maddie Koski, Emily Laabs, Brittany Magrady (virtual), Erin Pierce, Lori Plum (virtual), Martha Reck, David Sandra, Kristin Schill (Chair), Lindsey Stoddard Cameron

Not present: Tara Larowe, Veronica Law, Arnoldo Lopez-Hernandez

Minutes by: Ally McCann

Attending as public meeting: None

MINUTES

This meeting was called to order by Kristin Schill at 12:03pm.

1. Review agenda

No changes to the agenda.

2. Consent agenda

Minutes from the January 17, 2024 meeting were approved and will be posted on the CALS CASI website.

3. College updates and questions from the committee

No updates.

4. Subcommittee updates

a. Awards and professional development

The subcommittee has submitted awards recommendations for the CALS Awards. They will consider changes to the rating process for future years at their next meeting.

b. Communications

The subcommittee chair has worked on the virtual component setup for the welcome event.

c. Nominations and mentoring

CASI 2023-24 meeting materials are in Box at: <https://uwmadison.box.com/s/tdhl6l6mm6y6n1jq3dxih5y8u8szmjf9>
APC agenda and minutes can be found here: <https://apc.cals.wisc.edu/meetings/>
ASEC meeting materials can be found here: <https://kb.wisc.edu/acstaff/>

The subcommittee posted the March CASI welcome event in eCALS and plans to send an email to the academic staff listserv. The food order will be placed in the coming weeks prior to the event. Representatives have been confirmed for HR, DEI, and the Dean's Office for the welcome event.

d. Personnel procedures, compensation and governance

The subcommittee met and drafted bylaw updates. Motions were presented to discuss the number of university staff members to include in CASI and member voting rights. It was suggested that the chair would determine voting rights as needed.

The discussion was tabled and will be brought back after the subcommittee meets to discuss new information regarding wards and membership at their next meeting.

A motion was presented to discuss a bylaw change that states the chair must be a voting member of CASI. The subcommittee will clarify wording to this proposed change. There was discussion about adding into the bylaws when the chair and chair elect are selected. The subcommittee will propose changes at the next meeting.

Changes to the annual report were discussed including:

- frequency of the report*
- length of the report*
- clarification of timeline and who does the task for future years*

5. Chair updates

Chair, Kristin Schill, informed CASI that Tara Larowe will be an APC representative in CASI. The chair asked for any issues that academic staff want to bring to the dean specifically in the future: parking, voting rights within departments, increased CASI attendance, etc.

6. Academic Planning Council report and discussion

Different academic program changes were discussed at APC. There were not topics that directly related to academic staff.

7. Adjourn

Meeting adjourned at 1pm.