

Committee on Academic Staff Issues
College of Agricultural and Life Sciences
January 17, 2024, 12:00pm-1:00pm
473 Horticulture Building

Attendees: Eric Booth, Todd Courtenay, Amber Haroldson, Emily Laabs, David Sandra, Erin Pierce, Martha Reck, Kristin Schill (Chair), Lindsay Stoddard Cameron (ASEC representative).

Not present: Tom Browne, Maddie Koski, Veronica Law, Arnoldo Lopez-Hernandez, Brittany Magrady, Lori Plum, Muhamed Sadiku, Dan Smith.

Minutes by: Erin Pierce

Attending as public meeting: None

MINUTES

This meeting was called to order by Kristin Schill.

1. Review agenda

No changes to the agenda.

2. Consent agenda

Minutes from the December 20, 2023 meeting were approved and will be posted on the CALS CASI website.

3. College updates and questions from the committee

No representative from College or Dean's office present.

4. Subcommittee updates

a. Awards and professional development

Subcommittee has received nominations and will provide recommendation to the Dean's office in February.

b. Communications

Subcommittee met to finish draft of welcome email. Discussion of logistics for February welcome event, which will be pushed to March. Subcommittee will secure catering, space, eCALS advertisement, with assistance from Chair to secure speakers.

c. Nominations and mentoring

Emily Laabs is now chair. Subcommittee will provide a nominee for vacant APC seat previously held by Dan Smith.

d. Personnel procedures, compensation and governance

Subcommittee revising bylaws and will present proposed changes at February CASI meeting. Waiting on CALS HR to provide staff title information for updated districts.

5. Chair updates

Chair informed members of staffing changes in the Dean's office, which resulted in no admin support for January meeting. Dean's office and Muhammed will notify Chair about new admin support before February meeting. Committee discussed varied policies for staff representation as voting members in department meetings.

6. Academic Planning Council report and discussion

Todd Courtenay reported insufficient quorum at most recent APC meeting, so no votes. Upcoming topics for APC include discussion of dairy science/livestock management major, undergraduate agroecology major, and moving Nutrient/Pest Management program to Extension from CALS.

7. Adjourn

Meeting adjourned at 1:02pm.