

**Committee on Academic Staff Issues**  
**College of Agricultural and Life Sciences**  
January 25, 2023, 12:00pm-1:00pm  
473 Horticulture Building

Attendees: Nick Arneson, Todd Courtenay, Amber Haroldson, Veronica Law, Erin Pierce, Lori Plum, Martha Reck, Kristin Schill, David Sandra, Dan Smith, Angie Seitler, and Noelle Wilharm.

Not present: Eric Booth, Kortney Bourquin, Arnoldo Lopez-Hernandez, Brittany Magrady, Jamie Nack

Minutes by: Muhamed Sadiku

Attending as public meeting: None

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**MINUTES**

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Meeting called to order at 12:01 by Kristin Schill, CASI Chair-Elect.

**1. Review agenda**

No changes were made to the agenda. Approved agenda will be posted on CALS CASI website.

**2. Consent agenda**

Minutes from the November 23, 2022, meeting were approved and will be posted on the CASI website.

**3. Subcommittee updates**

a. Awards and professional development

A representative from the Awards and professional development subcommittee asked about the number of awards nominations received and the manner which these nominations will be shared with members. The idea of creating a Box folder and granting access to the subcommittee members was proposed.

b. Communications

The communication subcommittee sent out the welcome letter for the February 15 CASI Networking Event. Ways to advertise and inform academic staff about the functions of CASI at the event were also considered.

c. Nominations and mentoring

The nominations and mentoring subcommittee introduced and welcomed two new members, Martha Reck and Nicholas Arneson.

In addition to a self-interest survey to be sent in the near future, CASI members were asked to identify individuals with potential and encourage them to join and serve in the committee.

The following items were also discussed:

- CALS CASI welcoming event and different ways to advertise it
- Mentoring groups and resources for Academic Staff
- CASI function and purpose
- Academic staff and voting power

d. Personnel procedures, compensation, and governance

The subcommittee did not have any specific updates but informed the members about their ongoing discussions and ideas how to increase interest amongst academic staff in joining CASI. In addition, ways to improve communication and increase the visibility of senior leadership and academic staff were discussed.

**4. Chair updates**

There were no updates from the CASI chair this week.

**5. College updates and questions from the committee**

Associate Dean, Angie Seitler, announced the date for the CALS Awards ceremony to be May 2, 2023.

CASI members showed interest in enhancing their understanding in various HR related topics including titles. The possibility of having a separate, well-planned, bigger groups discussion with HR representatives was mentioned.

**6. Academic Planning Council report and discussion**

APC representative, Todd Courtenay, shared items of discussion from the last APC meeting that pertain to academic staff including:

- Graduate School updates (renewing applications, stipend rates and the role of Graduate School)
- Forest and Wildlife Ecology Program review

**7. Meeting adjourned at 1:04pm.**